



आयकरआयुक्तकाकार्यालय (छूट), बेंगलुरू
OFFICE OF THE COMMISSIONER OF INCOME TAX (EXEMPTIONS), BENGALURU
छठीमंजिल, युनिटीब्लिडिंगएनेक्श, पी. कलिंगारावरोड, बेंगलुरू-560027
6thFLOOR, UNITY BUILDING ANNEXE, P. KALINGA RAO ROAD, BENGALURU-27
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F. No. TRO/Auction/Scrapped Items/2023-24

Dated: 02.11.2023

Sealed tenders are invited for the disposal of OLD GOODS/SCRAP ITEMS (as per Annexure A) of the Income Tax Department, Bengaluru on "as is where is" basis. The OLD GOODS/ SCRAP ITEMS may be inspected on 06.11.2023 between 11.00 AM to 01:00 PM displayed in the office premises at 6th Floor, Unity Building Annex, Kalinga Road, Bengaluru - 560 027. (For details log on to <https://incometaxkarnatakagoa.gov.in>)

2. Tender documents in sealed cover should reach the office of Income Tax Officer (Hq)(Exemption), at Room No. 610, O/o. Commissioner of Income-tax, Exemptions, 6th Floor, Unity Building Annex, Kalinga Road,, Bengaluru-560027, Phone No. 080-22236280 on or before 13.11.2023 by 01.00 PM. Quotations in sealed cover should be given as per Annexure-A and same will be opened on **13.11.2023 at 3:00 PM, at Conference Hall, 6th Floor, Unity Building.**

3. The highest Bidder has to pay the full amount of bid within 4 working days from the acceptance of bid, failing which the EMD deposited will be forfeited. The department reserves the right to reject any or all quotations without producing/giving any reason. The auction will be governed by terms and conditions as per Annexure "B".

- Details of Old Goods/Scrap - ANNEXURE 'A'
- Terms and conditions - ANNEXURE 'B'
- Proforma of Quotation - ANNEXURE 'C'

(C YAMUNA.)

Additional Commissioner of Income Tax
Exemptions Range, Bengaluru

ANNEXURE 'A'

DETAILS OF OLD GOODS/SCRAP ITEMS

S.No	Wooden Items (Ft)	Qty
1	Computer Table (5*2)	1
2	Computer Table Draws (3*1)	6
3	Table(4*3)	1
4	Big Table(6.7*3.4)	1
5	Big Table(7.2*3.5)	1
6	Table(3*1.8)	2
7	Table(4*3)	1
8	Big Table(6*3)	1
9	Wooden Table with Glass(4.2*2.3)(Tappal)	2
10	Wood Table(Tappal)	1
11	L shape Table	4
12	Wooden Storage Rack Big(173*18)	1
	Wooden Partitions(ft)	
1	10*4	1
2	14.5*4	2
3	21.5*4	2
4	17*4	2
5	5.25*4	2
6	9.75*4	1
7	14.5*4(+ shape)	2
	Steel	
S.No	Items	Qty
1	Steel Racks small	1
2	Steel Big frame	1
3	Steel windows with glasses	4
4	Steel Frames	5
5	Steel Visitors Chairs	4
6	Door Frame	1
7	Visitors Chairs (Cushion type & Red ones	1
8	Dustbin	2
9	News Paper Stand	1
	Plastic Items	
S.No	Items	Qty
1	Plastic Pots	5
	Glass Items	
S.No	Items	Qty
1	Glass Name Board Big	2



(C YAMUNA.)

Additional Commissioner of Income Tax
Exemptions Range, Bengaluru

ANNEXURE 'B'
TERMS AND CONDITIONS

1. The tenderer can inspect the OLD GOODS/SCRAP ITEMS on 06.11.2023 between 11.00 AM to 01:00 PM in the office premises at 6th Floor, Unity Building Annex, Kalinga Road, Bengaluru – 560 027.
2. The Tender forms along with terms and conditions can directly be downloaded from the website <https://www.incometaxbengaluru.org>
3. The tenderer shall submit **Rs. 1000/- as security deposit by way of Demand Draft drawn in favour of the ZAO, CBDT, Bengaluru along with the tender.**
4. The tendered amount should be written legibly in figures and words and in whole of Rupees, failing which the tenders will be rejected.
5. The successful tenderer should deposit the tendered amount by way of DD in favour of the ZAO, CBDT, Bengaluru before lifting the Old Goods/Scrap items. The Goods/Scrap shall be lifted within 4 working days from the date of confirmation of the disposal by the Office of the Commissioner of Income Tax, Exemptions, Bengaluru. **The Security Deposit will be forfeited** in the event of the failure of the tenderer not depositing the tendered amount or not lifting of the furniture within stipulated time. DD of unsuccessful bidders will be returned within 4 working days.
6. The cost of lifting of Old Goods/Scrap Items shall be borne by the tenderer. The Department takes no responsibility in this regard.
7. The tenderer must obtain an acknowledgement from the Department for having submitted the Tender.
8. The Department reserves the right to deduct any expenses, loss/claims on account of the failure of the tenderer to comply with the terms and conditions.
9. The successful bidder shall not be allowed to withdraw his bid, failing which his earnest money will be forfeited.
10. The successful bidder shall follow the guidelines mentioned in e-Waste (Management) Rules, 2016 issued by Ministry of Environment, Forest and Climate Change, Government of India vide Notification dated 23/03/2016 in respect of items covered under e-Waste category.
11. In case highest bidder fails to honour the tender terms and conditions, then the second highest bidder will be allowed to lift the old goods/scrap items at the rate of highest bidder quoted price.
12. No request for inspection after submission of tender will be accepted.
13. The entire set of documents should be submitted and no portion be deleted/detached from the tender documents.
14. Postal delays will not be accepted as an excuse for late submission of tender.
15. The highest bid once accepted is not transferable to anyone.

16. In case, the bidder is a Firm/Company, the name of the Firm/Company should be indicated as the bidder. In such a case, the person appearing for the Firm/Company shall produce authorisation letter in a proper format issued from a Competent Authority of the Firm/Company. Request to change the name of bidder in the tender after submission of the tender will not be entertained.

17. The Terms and Conditions should be signed by the tenderer and submitted along with Tender form.

18. **The sealed tender superscripted as "TENDER FOR DISPOSAL OF OLD GOODS/SCRAP ITEMS along with name and from address of the tenderer should be submitted on or before 1.00 PM of 13.11.2023 in the Office of Income Tax Officer (Hq)(Exemptions), at Room No. 610, O/o. Commissioner of Income-tax, Exemptions, 6th Floor, Unity Building Annex, Kalinga Road, Bengaluru-560027.**

19. The tenders will be opened on **13.11.2023 at 3:00 PM, at Conference Hall, 6th Floor, Unity Building.**

20. The Department reserves the right to accept or reject any or all the bids without assigning any reason.

21. Access to the Old Goods/Scrap Items and inspection will be allowed at stipulated time under supervision of Department personnel only.

VERIFICATION

I/We fully understand the conditions of the tender and offer to comply strictly with the said conditions on receipt of letter of acceptance of my/our tender.

Place

Name of the tenderer

Date :

Signature of the tenderer

ANNEXURE 'C'**PROFORMA OF QUOTATION****1. IF THE BIDDER IS PROPRIETORSHIP:**

1	Name, Address and Telephone No of the Bidder.	
2	Permanent Account No. (PAN)	
3	Aadhar No. of the bidder/PAN/Any Photo ID	

(A) IF THE BIDDER IS NOT A PROPRIETORSHIP:

1	Name, Address and Telephone No of the Bidder.	
2	Permanent Account No. (PAN)	
3	Aadhar No. of the bidder//PAN/Any Photo ID	

Address should be complete and supported with documentary proof (Attested copy of Aadhar Card).

(B) QUOTATION DETAILS:

Old Goods/Scrap Items	Quotation Amount (In Rs.) (Exclusive of GST and other taxes)
Rupees in Words :	

(only one rate should be quoted. The rate must be quoted in figure as well as in words)

(C) Details of Demand Draft/Banker's Cheque in respect of deposit:

Sl. No.	Particulars of Old Goods/Scrap items for which security deposit is offered	Particulars of the security deposit (DD No./Drawn on dated)

I/We have read the above terms and conditions of the tender and shall abide by the same.

Place:

Name of the tenderer

Date:

Signature of the tenderer